



Emergency Action Plan

The purpose of this document is to provide instructions to participating coaches in the event of a medical /safety emergency or quickly changing weather during the OFSAA Championships and Festivals.

Emergency Numbers:

Emergency: 911

Local Hospital Phone Number: 519 272 8210

Non-Emergency Numbers:

Championship/Festival Convenor: Pat Donnelly

Championship Asst. Convenor: Martina Aisenpreis

OFSAA On-Site Rep: Theresa Byers

School Front Office: Stratford District SS (519 271 9740),

host school is FE Madill S S

Locations:

Site: Day 1 and 2: SERC Fields

Site Address: 197 Matilda Street/Oakdale Avenue Stratford

Site Convenor: Martina Aisenpreis (Boys); Pat Donnelly (Girls)

Site Physio: Darcy

Site: Day 3 Army Navy & Air Force Veterans

Site Address 151 Lorne Ave E, Stratford, ON

Site Convenor: Martina Aisenpreis (Boys); Pat Donnelly (Girls)

Site Physio: Darcy

Emergency Information - Closest Care Center

Hospital (Stratford) – Emergency Room

Address: 46 General Hospital Drive

Telephone Number: 519 272 8210

AED Location

Inside the front door of Stratford District Secondary School

Medical Emergency

In the event of a medical emergency Call 911, and send a runner to notify the site supervisor at the **designated location** who will activate the EAP if the injured person:

- is not breathing
- does not have a pulse
- is bleeding profusely
- has impaired consciousness
- has injured the back, neck, or head
- has a visible major trauma to a limb
- or is recommended by the Charge person

If you suspect a spinal cord injury DO NOT move the victim or have the victim initiate their own actions.

Hospital (Stratford) – Emergency Room
Address: 46 General Hospital Drive
Telephone Number: 519 272 8210

On Site First Aid – Darcy - Physiotherapist

Roles and Responsibilities

Charge Person

These are the primary areas of responsibility for the Charge Person/s:

- Ensure the Call Person is aware of the incident and is performing his/her duty
- Reduce the risk of further harm to the injured person by securing the area and sheltering the injured person from the elements
- Designate who is in charge of the other athletes and stop games in the area of safety
- If nobody is available for this task, cease all activities and ensure that athletes are in a safe area
- Protect yourself (wear gloves if in contact with body fluids such as blood)
- Assess ABCs (check that the airway is clear, breathing is present, a pulse is present, and there is no major bleeding)
- Wait by the injured person until EMS arrives and the injured person is transported
- Fill in an accident report form

Call Person

These are the primary areas of responsibility for the Call Person/s:

- Call for emergency help
- Provide all necessary information to dispatch (e.g. facility location, nature of the injury, description of first aid that has been done, allergies and other medical problems for that athlete)
- Send the runner to notify Field Supervisor and clear any traffic from the entrance/access road before the ambulance arrives
- Make sure runner waits by the driveway entrance to the facility to direct the ambulance when it arrives
- Call the emergency contact person listed on the injured person's medical profile

Runner

These are the primary areas of responsibility for the Runner(s):

- Notify Field Supervisor and clear any traffic from the entrance/access road before the ambulance arrives
- Wait by the driveway entrance to the facility to direct the ambulance when it arrives at the injury site

Non-Urgent Injuries:

Any injuries (including concussions) sustained during the tournament should be assessed by one of the onsite attendees and an injury report should be completed by the field supervisor. Any injury that resulted in an athlete's removal from the play will require reassessment before a decision regarding return-to-play is allowed. An athlete's return-to-play will not be a coach decision.

Weather or Safety Emergency:

In the event of a safety or weather emergency players, coaches and team personnel should proceed immediately to team vehicles and remove themselves from danger by staying inside with doors and windows closed and away from the sides of the vehicle. Coaches should take role call and ensure all players are accounted for and safe. Coaches should await further instruction either in person or via cell from the field supervisor or convenor before leaving the safe area of the team vehicle with team members.

Calling 911:

If the situation is life-threatening & you are asked to do so: CALL 911 and provide the following information:

Caller,

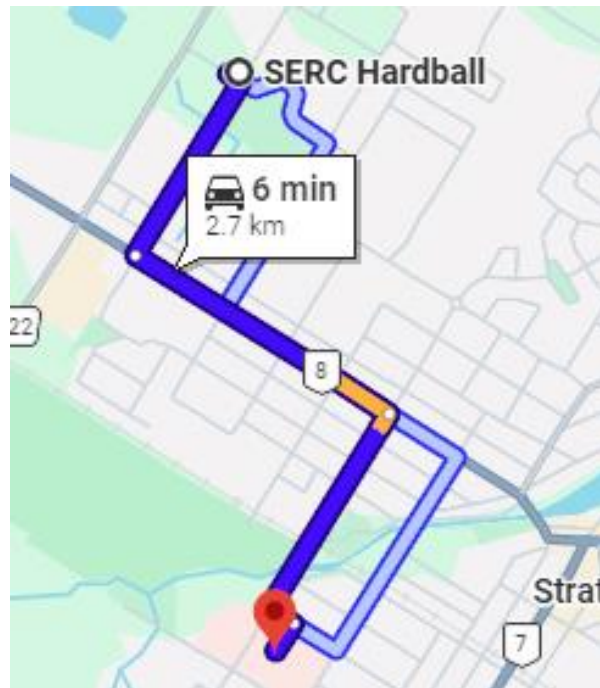
"Hello, my name is _____ and I am calling from (Location)_____. We have an athlete who has suffered from a possible (type of injury – head, neck, leg, etc.) _____. The victim is conscious / unconscious (state one). We need an ambulance ASAP.

DIRECTIONS TO HOSPITALS FROM COMPETITION SITES

DEPART TO Stratford General Hospital

**DIRECTIONS FROM SITE #1 (Day 1 and 2) –
SERF Fields**

****LIST DIRECTIONS TO NEAREST HOSPITAL**

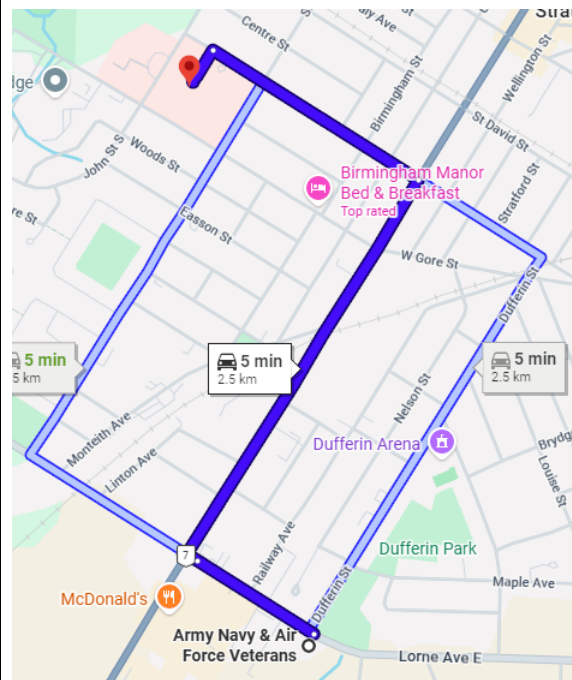


Take Matilda Street (right out of parking lot) to highway 8 – Huron Street, left onto Huron Street, get into right lane, and then take a right onto John St N, once over bridge, then take the left onto Cambria Street, Stratford General Hospital is on your right side, take the second entrance into the parking lot.

DEPART TO Stratford General Hospital

**DIRECTIONS FROM SITE #2 (Day 3) – Army
Navy & Air Force Veterans**

****LIST DIRECTIONS TO NEAREST HOSPITAL**



(5 minutes, 2.5 km)

Turn left out of the parking lot onto Lorne Ave E, proceed to lights at highway 7 – Erie Street, turn right onto Erie Street, turn left onto Cambria Street, once you cross over St. Vincent Street S, the hospital is on your left side.